*Public Announcement:*

Applications can be obtained and then submitted using the information listed above or by email: [sthompson@ukb-nsn.gov](mailto:sthompson@ukb-nsn.gov)

Closing Date: Until filled

Opening Date: 07/30/2020



Position: Inspector/Maintenance

Department: Housing

Reports to: Construction Manager

Pay: Based on Experience

Status: Full-Time Temporary



**Job Summary:** Inspect homes to determine minor, substantial and/or emergency rehabilitations; minor repairs. Periodically conduct inspections on tribally owned homes; inspect rehabilitations projects daily. Complete work write-ups/cost estimates. Performs other related duties as required or as directed by Supervisor.

**Essential Duties and Responsibilities:**

* Ability to add, subtract, multiply and divide in all units of measuring.
* Ability to read and interpret documents such as safety rules, comprehend instructions and keep good records.
* Must have a general knowledge of home construction and codes, including but not limited to skills in electrical, plumbing, and carpentry.
* Basic computer skills.

**Education and/or Experience:**

* Must be at least 18 years of age.
* Have a high school diploma or GED.
* Must have a valid Driver License.
* Minimum 5 years’ experience required.

**Supervisory Responsibilities:** None.

**UKB and Tribal preference applies.**